

Dear Journos,

As the date is approaching, here is more detailed information about the next steps to come.

Please read carefully and ask whatever may seem unclear. We look forward to meeting you soon.

Best, Isabel & Sabine

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1. To do:

- 1 Slides for presentation: on USB Stick or send to isabel i.gahren@m100potsdam.org until Friday, 5/9 6pm latest
- 2 Project Ideas send until latest Friday 5/9 12 pm
- 3 Reimbursement I:
 - if cash, please notify until Thursday, 4/9.
- 4 Reimbursement II:
 - all Non-EU citizens will be reimbursed in cash only – please report amount until Thursday 4/9
- 5 Please bring own Laptops and/or working devices
- 6 Get Together on Sunday evening:
[Kutschstall, Restaurant “Der Hammer”, Am neuen Markt 9B, 14467 Potsdam](#) (click link zu map) (for travel instructions please revisit the first participant information)

Photo of the venue



If you don't find it Isabel's mobile number, just in case 0049 (0)176-21976641

Sabine's mobile Number: 0049 173 2759130

2. Sunday agenda:

- Introduction M100, guests and participants
- Other information / Community Platform (Sebastian Gräbitz, Webxells) & Reimbursement
- Question Round
- Food and Get to know each other

3. Monday and Tuesday morning:

We will start both days with an introductory round.

- On Monday, please prepare to present yourself using not more than a maximum of 5 slides. Send these **slights by Friday 5/9 at 6pm latest** in **ppt / prezi / pdf** format [to i.gahren@m100potsdam.org](mailto:i.gahren@m100potsdam.org)
- On Tuesday, those of you who have already worked with Data are asked to present (slides or links) their experiences (former work, tools, projects). **Have them ready to present!** (you can send them to me in advance or bring them on a USB Stick or Link)

4. First editorial meeting on Monday evening :

- Your data stories
- Suggestions of projects / ideas
- Defining working groups
- Dividing into working groups

5. Colloquium

During the Colloquium you are taking part as observer. You are asked to

- take notes
- tweet actively using the #MSC2014 for the colloquium and #MYEJ2014 for the workshop (M100Colloquium is our official twitter account)
- write a summary for the Community Platform (selected participants)
- Also some of you get to interview some of the participants of the workshop.

Please dress comfortable but slightly formal. No metal heels or heels below 2,5 cm width are allowed due to the wooden floor of the historical building.

6. Reimbursement:

- For the reimbursement of your travel expenses, please **fill out attached reimbursement sheet.**
- **Please also bring your travel ABC tickets from your journey to Potsdam plus your boarding cards.**

- Note that **we will reimburse non EU-residents in cash on Sunday, 7/9**. Please report in advance the **amount of your travel costs and bring receipts**.
- Everyone else who prefers to be reimbursed in cash (to have some cash for your stay) **please let me know, latest by Thursday, 4.9. the amount and bring receipts**.
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7. Accommodation: Hostel Hochlandhaus Hoch 3

Address: Holzmarktstrasse 12, 14467 Potsdam

Tram-stop: Holzmarktstrasse

Tram Lines : 93, 94 or 99

This link provides you with insights of the hostel:

- http://www.hochdrei.org/index.php?article_id=48&clang=2

The following photos show the main building of the Hostel Hochlandhaus from the street



- You hostel is the second house, next to the more modern looking house at the end of the street turning into this small private street right next to the main house. Follow the street and turn left.

This is your Hostel



Code for this door: 1409

(year / month)



8. Distribution for the rooms:

These are your fellow students you will share a room with. You may swap rooms, if you want to.

Men	Floor/ Room
1. Jim van Nunen	EG / 3 –triple bedroom (Groundfloor)
2. Oliver Schnuck	EG / 3- triple bedroom
3. Nikola Simic	EG/ 3- triple bedroom
4. Danilo Supino	1.OG / 4 bedroom (1)
5. Iulian Borzoi	1.OG / 4 BR (1)
6. Kirill Artemenko	1.OG / 4 BR (1)
7. Petr Chernetckii	1.OG / 4 BR (1)
8. Miroslav Caksiran	1. OG / 4 BR (2)
9. David Tvrdon	1. OG / 4 BR (2)
10.Petr Obrosky	1. OG /4 BR (2)
11.Roman Melnyk	1. OG / 4 BR (2)

Total male: 11

Women:

1. Ani Hovhassnisyan	1. OG / 3 BR
2. Lucie Dupien	1. OG / 3 BR
3. Laure Fourquet	1. OG / 3 BR
4. Ana Kakalashvili	1. OG / 2 BR
5. Ekaterina Kuznetsova	1. OG / 2 BR
6. Una Maria Kelly	2. OG / 4 BR
7. Alice Corona	2. OG / 4 BR
8. Anna Wojcik	2. OG / 4 BR
9. Maaïke Goslinga	2. OG / 4 BR
10. Nerea Martínez García	2. OG / 3 BR
11. Aline Flor	2. OG / 3 BR
12. Olha Konsevyeh	2. OG / 3 BR
13. Krystina Shveda	2. OG / 2 BR
14. Yarina Mykhyalshyn	2. OG / 2 BR

Total female: 14

Total 25